

RESOLUTION NO. 2025 - 41
PROSECUTOR'S OFFICE
VAST

Budget Adjustment –Unanticipated Revenues for LBFJC - CAC Grant

WHEREAS, Idaho Code Section 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted to reflect the receipt of unscheduled revenue, grants, or donations from federal, state or local governments or private sources, so long as there shall be no increase in anticipated property taxes; and

WHEREAS, Bonner County, Idaho, through the LillyBrooke Family Justice Center (LBFJC), is committed to supporting victims of child abuse and sexual assault through a coordinated community response; and

WHEREAS, the State of Idaho has awarded a Child Advocacy Center (CAC) Grant in the amount of \$77,916.75 to support eligible services and program operations at LBFJC; and

WHEREAS, the grant funding will enhance BFJC's ability to provide critical services to vulnerable populations and support efforts to improve outcomes for children and families in crisis; and

WHEREAS, it is in the best interest of the County to accept and implement the grant in accordance with the terms of the award;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Bonner County hereby **accepts the State CAC Grant in the amount of \$77,916.75** awarded to the LillyBrooke Family Justice Center.

BE IT FURTHER RESOLVED, that the Board authorizes to submit the grants funds of \$77,916.75 and take all necessary actions to implement the project.

8th **Adopted** as a Resolution of the Board of Commissioners of Bonner County, Idaho on the July day of July, 2025.

BOARD OF BONNER COUNTY COMMISSIONERS

Asia Williams, Chairman

Ron Korn

Ron Korn, Commissioner

Brian Domke

Brian Domke, Commissioner

ATTEST: Michael Rosedale

By Alex Shoeffel
Deputy Clerk

Idaho Council ON Domestic Violence AND Victim Assistance

450 W. State Street, 5th Floor Boise, ID 83702 | 208.332.1540 | info@icdv.idaho.gov

June 16, 2025

Alison Fox
LillyBrooke Family Justice Center
227 South First Avenue
Sandpoint, ID 83864
Via Email to: alison.fox@bonnercoid.gov

RE: FY2025 State CAC Award Notification

Dear Ms. Fox:

We are pleased to inform you that LillyBrooke Family Justice Center has been awarded \$77,916.75 in State CAC funds for the remaining part of federal fiscal year 2025 (July – September 2025). Please remember that \$9,288 in VOCA will be de-obligated from your initial award, bringing your new amended award total to \$166,258.75.

VOCA: \$65,017.00
FVPSA: \$23,325.00
State CAC: \$77,916.75

Please note that these funds will be available starting July 1, 2025. Your Grant Manager will adjust your budget in AmpliFund to reflect these new funds as soon as your amendment is fully executed. The amendment will come directly from the Department of Health and Welfare, and should be signed and returned to them promptly.

We are pleased to be able to continue to support your important work with Idaho victims and to make the best use of all available funds.

Sincerely,



Amy Duque
Program Administration Manager

cc: Dana Wiemiller, Erin Vlamis

Idaho Council on Domestic Violence & Victim Assistance

FY25 Final Budget Worksheet
with State CAC Funds

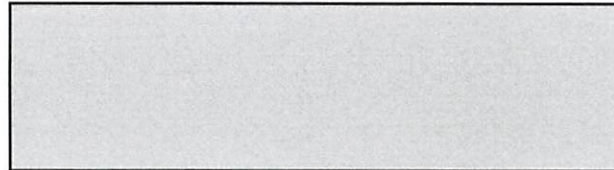
LillyBrooke Family Justice Center

| FY25 | CURRENT AWARD | REQUIRED MATCH |
|--------------|----------------------|---------------------|
| VOCA | \$ 65,017.00 | \$ 18,576.25 |
| FVPSA | \$ 23,325.00 | \$ 5,831.25 |
| STATE CAC | \$ 77,916.75 | NO MATCH REQUIRED |
| TOTAL | \$ 166,258.75 | \$ 24,407.50 |

| BUDGET DETAIL | VOCA | | FVPSA | | STATE CAC | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | CURRENT BUDGET | AMENDED BUDGET | CURRENT BUDGET | AMENDED BUDGET | REQUESTED BUDGET | AWARDED BUDGET |
| Direct Service Expenses | | | | | | |
| Salaries & Benefits | \$ 52,312.00 | \$ 47,024.00 | | | \$ 59,416.75 | 59,416.75 |
| Client Transportation Mileage | | | | | | |
| Communication/Telephone | | | | | | |
| Contractual Services | \$ 4,000.00 | | \$ 8,325.00 | \$ 8,325.00 | | |
| Hotel Stays/Emergency Shelter | | | | | | |
| Housing Assistance | | | | | | |
| Immediate Client Needs | | | | | | |
| Shelter Food | | | | | | |
| Shelter Maintenance | | | | | | |
| Other: | | | | | | |
| Other: | | | | | | |
| Other: | | | | | | |
| Other: | | | | | | |
| SUBTOTAL | \$ 56,312.00 | \$ 47,024.00 | \$ 8,325.00 | \$ 8,325.00 | \$ 59,416.75 | \$ 59,416.75 |
| Indirect Service Expenses | | | | | | |
| Salaries and Benefits | | | | | \$ 5,000.00 | 5,000.00 |
| Advanced Technology | | | | | | |
| Audit | | | | | | |
| Bookkeeping | | | | | | |
| Equipment Lease | | | | | | |
| Equipment Maintenance | | | | | | |
| Insurance | | | | | | |
| Office Rent | \$ 12,493.00 | \$ 12,493.00 | \$ 15,000.00 | \$ 15,000.00 | | |
| Office Supplies | | | | | \$ 1,000.00 | 1,000.00 |
| Office Utilities | \$ 4,500.00 | \$ 4,500.00 | | | | |
| Outreach | | | | | | |
| Professional Fees | \$ 1,000.00 | \$ 1,000.00 | | | | |
| Training | \$ - | \$ - | | | \$ 10,000.00 | 10,000.00 |
| SUBTOTAL | \$ 17,993.00 | \$ 17,993.00 | \$ 15,000.00 | \$ 15,000.00 | \$ 16,000.00 | \$ 16,000.00 |
| Administrative Expenses | | | | | | |
| Salaries & Benefits | | | | | \$ 2,500.00 | 2,500.00 |
| SUBTOTAL | \$ - | \$ - | \$ - | \$ - | \$ 2,500.00 | \$ 2,500.00 |
| TOTAL FUNDING | \$ 74,305.00 | \$ 65,017.00 | \$ 23,325.00 | \$ 23,325.00 | \$ 77,916.75 | \$ 77,916.75 |

Agency Approval:

Name Alison Fox Title Director
 Signature *Alison Fox* Date 06/09/2025





BONNER COUNTY PROSECUTOR

127 South First Avenue • Sandpoint, ID 83864 • Phone: (208) 263-6714

Memorandum

Prosecutor Item #2

July 8, 2025

To: Board of County Commissioners

From: Louis Marshall
Bonner County Prosecutor

Re: Unanticipated revenue for LillyBrooke Family Justice Center

LillyBrooke Family Justice Center has received a grant from the **Idaho State Child Advocacy Center (CAC) Grant Program** in the amount of \$77,916.75 for the first quarter of the grant cycle (ending 9/30/25). Before LBFJC may utilize the funds, the Board of County Commissioners must accept the funds by opening the budget and allocating them appropriately. LBFJC will use these funds in accordance with CAC guidelines for assisting victims.

Bulison



APPROVED



APPROVED

A suggested motion would be, **Mr. Chairman based on the information before us I move for the Board to approve Resolution #25 - 41 authorizing the receipt of unanticipated revenue in the total amount of \$77,916.75 for use by LBFJC in accordance with CAC guidelines for the furtherance of its mission to support victims of violence in Bonner County.**

Recommendation Acceptance: ☒ yes ☐ no

[Signature]
Commissioner ~~Asia Williams~~, Chairman

Date: 7/8/25

BRIAN DOMKE, VICE CHAIR